

JOB DESCRIPTION: Assistant Geoenvironmental Engineer

The role of Assistant Geoenvironmental Engineer is a responsible position within the company directly reportable to the Directors of the Company. The role may require attendance at sites and meetings across the UK, some period away from home are required as a part of the role. You will be expected to represent the company at all times in a professional manner.

Main Duties and Activities:

- Undertake site visits across the UK to undertake and project manage geotechnical and contaminated land site investigations and to a lesser extent ecological surveys as instructed by the Principle Ecologist (training will be given for ecological works).
- Provide detailed reports concerning, contaminated land and geotechnical investigations both quantitative and qualitative using all current risk assessment methodologies.
- Provide appraisals on a monthly basis on changes in standard reporting, risk assessment, and disseminate this information at monthly meetings.
- Assist in the preparation and submission of basic quotations to clients.
- Liaising with clients, professional advisors, contractors and general public.
- Undertaking the design and management of geotechnical and contaminated land assessments from inception through to completion.
- Any other duties consistent with the job description that may be required from time to time.

General Office and Personnel Procedures:

- The employee should contribute to the required office culture, conduct and discipline to encourage enjoyable, productive and efficient working of all personnel.
- The employee should be able to form sound working relationships with the team and other employees within the multi-disciplinary environment.
- Provide assistance with regards to marketing the company across the UK where and when required.
- Attend CPD courses and be responsible for your own personal development.
- Keeping the office, workshop, vehicles and company property clean and in good order.
- Attend work progress meetings at designated offices, when requested by senior staff.

Qualifications/Experience Required

- Degree or post-graduate degree (or equivalent) in an environmental or science related field.
- Communication skills to allow effective liaison with planners, developers, professional advisors, contractors, landowners, the general public and others.
- Exceptional organisational, project management and report writing skills.
- A full clean driver's licence valid in the UK with at least two years driving experience.